Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

Project Update

Cat Robinson, PMP
CLJ-CMS Project Manager

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Project Scope

Three components:

- eFiling - Odyssey File and Serve (OFS)
- Odyssey Case Management System (CMS)
- Tyler Supervision (TSUP)

Recent eFiling Project Activity

AOC submitted a change request to delay eFiling

- Tyler and AOC agreed to wait until after the result of the 2022 legislative budget request to engage in further negotiations

Recent CMS Project Activity

- ✓ AOC project team completed training sessions
  - ✓ Electronic Court Records (ECR) Training
- ✓ Data validation 1 (of 5) complete
- ✓ Preparation for the first technical sprint

Project Outreach

- ✓ Monthly newsletter completed
- ✓ New project website launched

Work in Progress

- Technical Sprint 1 – Refinement and proof of concept of integration from Odyssey to EDR
- Odyssey CMS configuration continues
- Data validation for pilot release number 2 (of 5) in progress

Active Project Issues – September 2021

Active Issues Status	
Issue	Mitigation
Local Rule – In order for eFiling to be mandatory courts need to enact a local rule. Some courts could choose not to enact the rule or make eFiling mandatory.	(September 30, 2021) The DMCMA/DMCJA are encouraging their associations to enact the rule. This will be dependent on how eFiling is funded.
Legality of charging for filings on cases – A question was posed if it was legal to charge for filings on cases.	(September 30, 2021) The PSC made a decision to make eFiling on criminal cases optional with a fee charged if used. AOC is working with the AG to gain clarification on questions raised. If the funding model for eFiling is adjusted then this issue will be mitigated by the change as there will be no fees for filings.

Active Project Risks – September 2021

Total Project Risks			
Low Risk	Medium Risk	High Risk	Closed
2	3	8	16

High Risks Status		
Risk	Probability/Impact	Mitigation
IT Constraints – When users experience technical difficulties IT support is not as readily available as if the user was working in the office.	Moderate/Moderate	(September 22, 2020) If users experience issues, encourage them to reach out to IT support and request assistance. If additional support is required, work with the infrastructure team to help.
Equipment Funding – Additional funds may be needed to assist some courts with the local equipment purchases.	Moderate/Moderate	(September 22, 2020) If the CLJ-CMS project uses a similar funding model to the SC-CMS, then there are additional complexities to consider. There are significantly more CLJ courts which adds to the need.

Active Project Risks – September 2021

High Risks Status		
Risk	Probability/Impact	Mitigation
Tyler Supervision – Tyler has not done a statewide implementation of their new Supervision module. Previous implementations have always been with individual probation departments.	Likely/Major	(February 17, 2021) AOC PM and Tyler PM are working closely to best align the process for a statewide implementation vs. an individual one.
Tyler Supervision/Odyssey Integrations – The two products are not yet seamlessly integrated.	Likely/Moderate	(February 17, 2021) AOC PM and Tyler PM meeting regularly to discuss what is necessary for integrations.
Local Integrations – Some courts have their own systems that they would prefer be integrated with Odyssey.	Moderate/Moderate	(September 22, 2019) Integrations to local court applications is out of scope for the CLJ-CMS project. The project team will work with the courts to provide solutions that don't involve an integration wherever possible.

Active Project Risks – September 2021

High Risks Status		
Risk	Probability/Impact	Mitigation
Performance Issues – It is possible that users will feel that Odyssey works less efficiently than the legacy system due to changing processes and procedures.	Moderate/Moderate	(September 22, 2019) Working with the SC Team to understand the perceived issues. Focusing on messages to the courts. Educating the courts on ways to work with the new system

Next Steps

Milestone	Date
Approve data conversion push 2 of 5 (Pilot courts)	Est. complete December 21, 2021
Technical Sprint 1	Est. complete October 26, 2021
Technical Sprint 2	Est. complete November 9, 2021
Kick off for Pilot courts	January 2022
Go-live Pilot courts	Fall 2022

Independent Quality Assurance Update

Mr. Allen Mills
Bluecrane, Inc.