JUDICIAL INFORMATION SYSTEM COMMITTEE

August 27, 2021
10:00 a.m. to 12:00 p.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Mr. Joseph Brusic
Mr. Derek Byrne
Judge John Hart, Vice-Chair
Judge Kathryn Loring
Mr. Frank Maiocco
Ms. Barb Miner
Chief Brad Moericke
Judge Robert Olson
Mr. Dave Reynolds
Ms. Dawn Marie Rubio
Judge Lisa Worswick
Ms. Margaret Yetter

Members Absent:
Ms. Mindy Breiner
Ms. Paulette Revoir

AOC Staff Present:
Mr. Kevin Ammons
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Mr. Keith Curry
Ms. Vonnie Diseth
Mr. Curtis Dunn
Mr. Rob Eby
Ms. Christy Hunnefield
Mr. Mike Keeling
Mr. Dirk Marler
Mr. Dexter Mejia
Ms. Isabelle Molamphy
Ms. Anya Prozora
Ms. Cat Robinson
Mr. Christopher Stanley

Guests Present:
Mr. Allen Mills
Ms. Heidi Percy
Mr. Terry Price
Mr. Donald Graham

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Call to Order

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:02 a.m. This meeting was held virtually on Zoom.

Introduction of Reappointed JISC Members

Justice Madsen recognized four JISC members who have been reappointed for new terms. The members are Judge Scott Ahlf, Judge John Hart, Chief Brad Moericke, and Ms. Margaret Yetter. Justice Madsen thanked them for their continued willingness to serve on the JISC. She also noted that the appointment process was underway for the vacant WSBA representative position. The new member will be introduced at the October JISC meeting.

Updated JISC Executive Committee Members

Justice Madsen reminded the Committee of the two new positions that were added to the Executive Committee as part of the JISC Bylaws amendment the Committee approved in August. Justice Madsen appointed Mr. Frank Maiocco as the representative for the Association of Washington Superior Court Administrators (AWSCA) and Ms. Paulette Revoir as the representative for the District and Municipal Court Management Association (DMCMA).

Introduction of AOC's New MSD Director – Mr. Christopher Stanley

Ms. Dawn Marie Rubio introduced Mr. Christopher Stanley as AOC's new Management Services Division Director and Chief Financial Officer (CFO). Mr. Stanley succeeds Mr. Ramsey Radwan, who retired at the end of July. Mr. Stanley brings with him a wealth of knowledge and experience. He was previously the CFO at the Washington State Gambling Commission, and has held positions at the Department of Children, Youth, and Families and the Office of Financial Management.

JIS Budget Update

Mr. Stanley gave an update on the 21-23 Budget and the 2022 Supplemental Budget. Mr. Stanley stated that he is in the process of reviewing and familiarizing himself with the JIS Budget and will provide more detailed budget information at the next JISC meeting. As such, Mr. Stanley gave a more general update for the current 21-23 biennium, noting that financial and state economies are continuing to recover from the pandemic.

AOC is still finalizing the allotted budget for this fiscal year and is also working on 2022 supplemental budget requests. There are four packages impacting JIS this year. The first package relates to the Appellate Court Enterprise Content Management System (AC-ECMS) system request to upgrade to OnBase. This would usually be paid for out of the JIS account, but there are some revenue issues with the JIS account, so all the IT requests are being moved to the General Fund temporarily. The second package is for the backfill of the revenue lost during the pandemic. The third package relates to Data Quality program funding. AOC has a data quality coordinator, but no team to review and analyze the data in the various systems to ensure comprehensive data quality. The fourth package is to fund eFiling for the CLJ-CMS project. Mr. Stanley said AOC is approaching this from a two-prong perspective: access to justice for those that cannot afford it and promotion of adoption, hoping that more courts will adopt the system.

Mr. Stanley clarified that there are two problems with the JIS account: there is a structural deficit due to declining revenue over years, and an event deficit from the pandemic impact. He also added that he and his team are working diligently to determine the full status of the JIS account so that AOC may advocate for stabilizing the funding source to the Legislature.

A question was asked on whether the request for funding for eFiling also included superior courts or if it just covered the CLJ-CMS project. Mr. Stanley said the request refers to eFiling for CLJ-CMS; funding for the superior courts would need to be reviewed at a later date. Justice Madsen noted that there are currently no funds for eFiling, and it has not been decided how eFiling will be paid for in the CLJ-CMS project. The superior courts should be talking about how to fund eFiling now, so they will be prepared to implement eFiling in the future. Ms. Vonnie Diseth added that approximately 12-15 clerks at the superior court level have expressed interest in eFiling at this time. Ms. Barb Miner and Judge Kathryn Loring volunteered to be a part of the discussion for eFiling funding at the superior court level. Justice Madsen said she would be in touch with Judge Loring and Ms. Miner about a funding discussion on Superior Court eFiling.

JIS Priority Project #1 (ITG 102): Courts of Limited Jurisdiction – Case Management System (CLJ-CMS)

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CLJ-CMS Project Update

Ms. Cat Robinson provided an update on the CLJ-CMS project. Since the delay was announced for the Odyssey File and Serve (OFS) component, the project team has provided the opportunity for all of the affected courts to ask questions about the delay. There was some feedback received from the courts but nothing unexpected. The project team made the decision to finish the integrations with JIS and OFS in anticipation of releasing OFS shortly. These integrations were accepted by Tyler and are deemed certified for use in production. The project leadership has been working closely with Tyler Technologies to finalize two change requests, one for the schedule and deliverable due dates and another memorializing the OFS delay. Both of these change requests are expected to be completed shortly.

The requirements traceability matrix and project design documents were approved recently. There are a couple of outstanding questions but nothing of concern to the project team. Tyler will now begin development work to enhance Odyssey to meet Washington CLJs needs. The first of five data conversion pushes for the CLJ pilot courts began in earnest in August. There will be another one in October after any deficiencies are noted and corrected. Finally, a CLJ-CMS newsletter was piloted. The first edition was released in early August, with a second one anticipated the first full week of September.

Quality Assurance Assessment Report

Mr. Allen Mills, with the project's QA vendor Bluecrane, provided an overview of the July QA Assessment Report for the CLJ-CMS project. The full report can be found in the JISC meeting packet under Tab 4.

HB 1320 Implementation Update

Mr. Keith Curry provided an update on the implementation of House Bill 1320, which improves civil protection order processes. The bill consolidates six civil protection orders under once civil cause of action. The project impacts every AOC division as well as ten AOC-supported systems. AOC will be putting together the requirements for those systems, starting with JIS and SCOMIS. The requirements for these two systems will drive requirements for the remaining eight systems: Superior Court Odyssey, CLJ Odyssey, Case Replication, EDR, Statewide Data Warehouse, Judicial Access Browser System (JABS) and Juvenile and Correction System (JCS). Once the requirements have been documented, AOC will know if the given timeline of June 30, 2022 is sufficient to complete the changes.

Justice Madsen asked about tribal courts that use law enforcement to serve protection orders and how these new requirements would impact the tribal courts. Ms. Rubio said the Gender & Justice Commission is looking at this issue in one of their workgroups.

Data Dissemination Committee (DDC) Report

Judge John Hart provided an update on the work of the Data Dissemination Committee, which met earlier today. Meeting details and decisions can be found in the DDC minutes on the Washington Courts website.

Meeting Minutes, Wrap Up & Adjournment

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Justice Madsen asked if there were any changes or additions to be made to the June 2021 meeting minutes. Hearing none, the meeting minutes were approved by the Committee.

Justice Madsen adjourned the meeting at 11:21 am.

Next Meeting

The next meeting will be October 22, 2021, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status

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